



**1272 Gaylord St
Denver, CO 80206
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MYP ADOPTION SERVICE PLAN- Bulgaria

96.44a

What is a Service Plan? Adoption Service Providers, like Mi Yungs Prayer (MYP) are responsible for providing U.S. prospective adoptive parents with six adoption services. This Service Plan outlines the six adoption services and discloses which individual or entity is providing the particular service. The six adoption services are: (1) Identifying a child for adoption and arranging an adoption; (2) Securing the necessary consent to termination of parental rights and to adoption; (3) Performing a background study on a child or a home study on a prospective adoptive parent(s), and reporting on such a study; (4) Making non-judicial determinations of the best interests of a child and the appropriateness of an adoptive placement for the child; (5) Monitoring a case after a child has been placed with prospective adoptive parent(s) until final adoption; and; (6) When necessary because of a disruption before final adoption, assuming custody and providing (including facilitating the provision of) child care or any other social service pending an alternative placement.

What is the purpose of the Service Plan? The purpose of the Service Plan is to provide prospective adoptive parents with information on what the services in adoption include and which individuals or entities are providing or facilitating the adoption services. The Service Plan is an evolving document. If there is a change in the Service Plan, you will be notified of the change by your Adoption Coach. If you have questions about who is providing services or what the services are that are being provided, please always feel free to reach out to your adoption coordinator who will be able to answer any questions you may have.

What are the types of providers that may be providing or facilitating the adoption services? There are several types of individuals or entities that may provide or facilitate an adoption service. The primary provider is responsible for the provision of services, though may not always provide the services directly. MYP is your family's "primary provider" meaning that we are the provider responsible for your adoption and for supervising other providers when necessary. Below you will find the types of providers (22 CFR 96.2):

1. Primary provider means the accredited agency or approved person that is identified as responsible for ensuring that all six adoption services are provided and for supervising and being responsible for supervised providers where used. MYP is your primary provider.
2. Central Authority means the entity designated as such under Article 6(1) of the Hague Convention by any Convention country, or, in the case of the United States, the United States Department of State. These are the governmental entities responsible for international adoption in their respective countries. In countries that are not Convention countries, Central Authority means the relevant "competent authority" as defined in this section. Ministry of Justice ("MOJ") is the Central Authority in Bulgaria.
3. Competent authority means a court or governmental authority of a foreign country that has jurisdiction and authority to make decisions in matters of child welfare, including adoption.
4. Public domestic authority means an authority operated by a State, local, or tribal government within the United States.
5. Public foreign authority means an authority operated by a national or subnational government of a foreign country.
6. Exempted provider means a social work professional or organization that performs a home study on prospective adoptive parent(s) or a child background study (or both) in the United States in connection with an intercountry adoption (including any reports or updates), but that is not currently providing and has not previously provided any other adoption service in the case. The home study agency listed in the Service Plan is an Exempted Provider of MYP.
7. Supervised provider means any agency, person, or other non-governmental entity, including any foreign entity, regardless of whether it is called a facilitator, agent, attorney, or by any other name, that is providing one or more adoption services in an intercountry adoption case under the supervision and responsibility of an accredited agency or approved person that is acting as the primary provider in the case.

The foreign supervised provider in your case is **Family National Association (FNA)**

MYP is responsible for the supervision of supervised providers. MYP is not responsible for the supervision of competent authorities, public domestic authorities, public foreign authorities, or exempted providers. MYP is, however, responsible for being diligent in the review and provision of documents received from any individual or entities related to an adoption case. The individuals and entities listed in the Service Plan will also be designated by the type of provider.



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Adopting Parent(s):

Adoption Service as Identified in Hague Standards	Provided by:	Action Taken and When:
1 - Identifying a child for adoption and arranging an adoption	Ministry of Justice (MOJ) <i>Central Adoption Authority in Bulgaria.</i> Mi Yungs Prayer <i>Primary US provider</i> MYP FSP - Family National Association (FNA) <i>Foreign Supervised Provider</i> <i>*These actions are taken throughout the duration of the adoption process</i>	The Ministry of Justice (MOJ) identifies a child(ren) for adoption. Provisions of primary provider services to arrange adoption. Family National Association (FNA), MYP's foreign supervised provider in Bulgaria, will perform mediatory and representative functions in the arrangement of an adoption
2 - Securing Necessary consent to termination of parental rights and to adoption	Ministry of Justice (MOJ) <i>Central Authority in Bulgaria</i> <i>*These actions happen prior to the family receiving the referral of a child</i>	The Bulgarian Central Adoption Authority (Ministry of Justice –MOJ) will obtain this prior to the approval of a child for International Adoption.
3 - Performing background study on a child or a home study on a prospective adoptive parent(s) and reporting on such study	Child background Study: Ministry of Justice (MOJ) <i>Central Authority in Bulgaria</i> Home study provider • Mi Yungs Prayer <i>Primary provider if in Colorado or</i> • OOS - Home Study Agency <i>Exempt Provider if state other than Colorado</i> Exempted Provider Contact Info: _____ _____ _____	The Child background Study is performed by the Bulgarian Central Adoption Authority (Ministry of Justice –MOJ). <i>*These actions happen prior to the family receiving the referral of a child</i> Home study: Home study provider takes appropriate action to complete home study based on applicable state law. <i>*These actions take place at the beginning of the adoption process.</i>
4 - Making non-judicial determinations of the best interest of the child and the appropriateness of an adoptive placement for the child.	Mi Yungs Prayer <i>Primary Provider</i> Ministry of Justice (MOJ) <i>Central Authority in Bulgaria</i> Home study provider • Mi Yungs Prayer <i>Primary provider if in Colorado or</i> • OOS - Home Study Agency <i>Exempt Provider if state other than Colorado</i>	The Ministry of Justice (MOJ) operates a list of children in need of adoption and selects a suitable family to receive a referral based on the approved recommendations for the characteristics of the child MYP monitors the case to ensure the PAPs are prepared and adoption occurs in the best interests of the child <i>*These actions are taken throughout the duration of the adoption process</i> Home study: Home study provider assesses families to determine eligibility and suitability based on applicable state law.



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5 - Monitoring a case after a child has been placed with prospective adoptive parent(s) until final adoption.	This service is not applicable in Bulgaria as adoption is final prior to a family taking custody. Details of post adoption services below	
6 - When necessary, because of a disruption prior to final adoption, assuming custody and providing (including the facilitating of) childcare or any other social service pending alternative placement.	This service is not applicable in Bulgaria as the adoption is final in foreign country prior to the parents' receiving custody.	

Adoption Service 1- Process details: Identifying a child for adoption and arranging an adoption.

- MOJ in Bulgaria is responsible for identifying children who are eligible for placement outside of Bulgaria. They are also responsible for ensuring that the proper legal documents, including the child's abandonment or relinquishments procedures have been completed according to Bulgarian law.
- MOJ is responsible for ensuring the child meets the requirements to be adopted outside of Bulgaria.
- The process of identifying a child and arranging an adoption includes investigations, declarations and documentation related to children living in orphanages or foster homes, and court processing. The local Social Services in Bulgaria perform these investigations and submit the necessary documentation to the MOJ.

Arranging an adoption includes (but not limited to) the following service:

- Preparing and submitting a completed dossier to FNA - **MYP staff**
- Preparing the dossier in the required legal form for Bulgaria and submitting the completed dossier to MOJ for registration - **FNA**
- Approval of dossier documents by MOJ - **MOJ**
- Preparing preliminary approval paperwork for a specific child - **MOJ**
- Receiving and processing the specific child referral documents - **FNA**
- Providing the child referral documents for the family for consideration. - **MYP staff**
- Facilitating communication with MOJ, other competent authorities and court on behalf of family - **FNA**
- Preparing documents required for the court process in Bulgaria - **MOJ**
- Securing additional evidence about the PAP required by the court - **FNA & MYP staff**
- Issuance of adoption decree and birth certificate - **Competent Authority in Bulgaria**
- Preparing and filing immigration and visa paperwork: (I800, DS260, Article 5) - **MYP staff & FNA**
- Arranging and Coordinating travel to Bulgaria and while in Bulgaria - **FNA**

Adoption Service 2-Securing the necessary consents to termination of parental rights and for adoption:

- MOJ is responsible for assuring that parental rights and consents to adopt are performed by the local Social Services and according to Bulgarian law, where the child is abandoned or relinquished. All necessary investigations, documentation and declarations are completed by MOJ. As part of the official referral paperwork Primary agency is provided with a copy of a detailed report, prepared in accordance with Art. 16 of the Hague Convention, which is our assurance that all the process has been completed legally to assure the child is free to adopt.

Adoption Service 3-Performing a background study on a child or a home study on prospective adoptive parent(s) and reporting on same study.

- Prior to a child referral being given to a prospective adoptive family, Local Social Services is responsible for working with orphanages, foster homes, and local jurisdictions to complete the child study (medical and social history of the child). The child's background study will include the reason the child is in care, social background, available family history, medical



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background, developmental history, identification certificate with a photo of the child

- MYP will receive the child background study from FNA, who receives from MOJ and provides it to the family in its entirety.
- An approved home study is required prior to your submission of the prospective adoptive family's dossier to the MOJ. The home study is a clinical assessment and evaluation which includes document collection, in person interviews, adoption education, background clearances and in home safety inspection. In some cases, as deemed necessary for the completion of the home study, families may be asked to provide more information.
- The home study process includes a review process completed by the Primary Provider agency, home study agency and family. The home study process typically takes 3-6 months to complete depending on the receiving of the home study supporting documents from the family.

Adoption Service 4 -Making non-judicial determination of the best interest of the child and the appropriateness of the adoptive placement for the child.

- The Ministry of Justice (MOJ) operates a list of children in need of adoption and selects a suitable family to receive a referral based on the approved recommendations for the characteristics of the child.
- MYP monitors the case to ensure the PAPs are prepared and adoption occurs in the best interests of the child and appropriateness of placement by: Reviewing the health, social and development status of the child, including physician review, in comparison the approval parameters of the home study, preadoption education, and previous discussion with the home study social worker and your family.
- For waiting children, MYP will receive from FNA children's profiles that will be posted on MYP's website on a password protected page for approved MYP's families to view.
- Once a family has received a referral, and completed the referral review call, families are given up to 2 weeks to review all of the referral information and consult with other experts and medical professionals prior to deciding traveling to Bulgaria to meet the child. The prospective adoptive family may ask additional questions about the child and/or request a preliminary visit to gather further information, photos, and videos. This visit would be conducted by a member of the FNA team. Please note that the related expenses are not included in the adoption fee and must be covered by the prospective adoptive parents. Once the prospective adoptive family has committed to travel, FNA would complete the necessary arrangements for the family's 1st trip to Bulgaria.
- When in Bulgaria, the family would meet the child during the course of five consecutive days. During this time, the family would confirm their decision to accept the referred child as an official match. Then the family would complete documentation to start the adoption process. If the family decides not to accept the referral, they will return home, prepare a motivated refusal statement and will be put back on the list to wait for another referral. The family are required to cover all expenses incurred by FNA in connection with the specific referral.

Obtaining the Final Decree in Bulgaria

Issuing Final Decree:

1. FNA will submit all required documentation to the MOJ and the MOJ will prepare the case and send it over to the Court.
2. Once a court date is set, FNA will notify MYP. The family is not required to be present.
3. The Bulgarian courts make final determination in the best interest of the child and announces the adoption order.
4. When the adoption is permitted by the court, it takes 7 days for the court decree to enter into legal force.
5. Once the court decree becomes effective and signed copies are released by the judge, FNA will begin obtaining the remaining official documents required before the adoptive parents are invited to travel to Bulgaria again to take custody of their adopted child.

After the final decree

Obtaining documents

1. With orders and COC, FNA applies for child's new birth certificate, Certificate of Compliance (Art. 23 Hague Convention certificate) and the child's new data to be received at the Passport Office.
2. FNA then applies for child's visa medical appointment with the authorized clinic and final visa interview with the US Embassy in Bulgaria. Once both appointments are scheduled, FNA informs MYP of the family's travel dates for their second trip to Bulgaria.

Travel preparation.



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1. FNA will assist family with getting child's passport, child's visa, child's medical appointment and Embassy interview. All this will be completed in Sofia, Bulgaria. MYP will assist FNA and the family with all documentation needed and educate family about the process.
2. Families take 2 trips to Bulgaria: 1st trip to meet the child for acceptance of match. 2nd trip is to bring the child home, which includes completing final legal paperwork (child's passport, visa, medical exam, and US Embassy interview) Each trip is approximately 7 days.
3. FNA will assist with travel arrangements that involved the child but can also make ALL the travel arrangement for the full trip, if requested by the family. All arrangements made by FNA, the family would be invoice by MYP and MYP would reimburse FNA. The invoice would need to be paid in full prior to travel.

Taking custody of child

1. Family travels to Bulgaria and FNA arranges travel to pick up the child. The adoption has been finalized and the family will take full custody of their child. This time can be very emotional for the child, MYP staff and FNA are available for guidance and support.

Final steps in Sofia, Bulgaria with assistance of our Foreign Supervised Provider, FNA.

1. Child's Passport
2. Child Medical
3. Child's Visa
4. Embassy Appointment

Adoption Service 5- Monitoring a case after a child has been placed with the prospective adoptive parents. In Bulgaria this is after the adoption is final and therefore this Service does not apply.

MYP does, though, provide follow-up, provides and monitors post adoption visits, counsels with families to resolve adjustment issues and provide referrals if necessary. Bulgaria requires post adoption reports every 6 months (6,12,18,24,30,36) in the course of 3 years after arrival home (Colorado requires post adoption report – 2 weeks after arriving in home). Those are completed by the home study social worker who is either MYP staff or contracted exempt provider (your home study agency). Those reports are approved by MYP and forwarded to FNA in a timely manner.

Adoption Service 6-When necessary, because of a disruption before the adoption is final, assuming custody of a child and providing or facilitating the provision of childcare or any other social service pending an alternative placement.

Since adoptions are finalized in Bulgaria prior to custody by adoptive parents, this service does not apply. However, MYP provides support and referrals at any time after placement if dissolution is considered in an attempt to avoid dissolution and help stabilize the placement.

Abbreviations:

MYP – Mi Yungs Prayer – Primary Adoption Agency
FNA – Family National Association (MYP's FSP in Bulgaria)

OOS - Out of State

Provider types:

SP - Supervised provider

EP - Exempt Provider

MOJ -Central Adoption Resource Authority- Bulgaria

FSP - Foreign supervised Provider

Adoptive Parent Signature

Date

Adoptive Parent Signature

Date

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